



## Keep Our Reference Cards Close By!

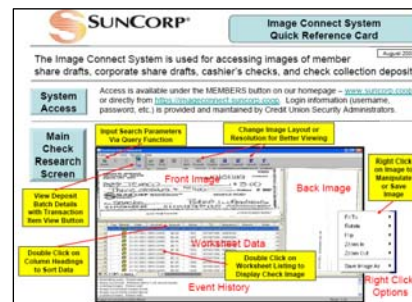
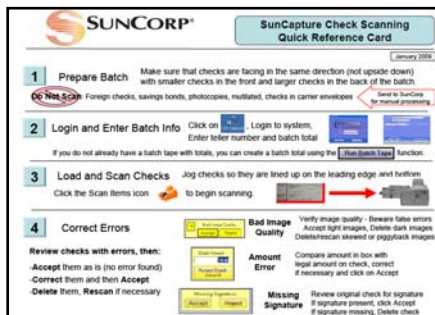
You don't need to know everything – just where to find the information! That's what reference cards are for. More practical than trying to memorize every code or procedure, our reference cards contain enough basic information to guide your staff through the most common daily procedures and tasks.

We have developed several reference cards to help your staff easily use or understand our services. They contain procedures, codes, and other information that are used daily by your Operations and Payment Services staff.

Our [Chart of ACH Codes](#) was recently updated to include minor rule changes. The chart summarizes the most common entry class codes, transaction codes, and return entry codes. ACH operations employees from credit unions around the country have used the Chart of ACH Codes for many years.

Code	Description	Code	Description
00	ACH Credit Entry	01	ACH Debit Entry
02	ACH Credit Entry	03	ACH Debit Entry
04	ACH Credit Entry	05	ACH Debit Entry
06	ACH Credit Entry	07	ACH Debit Entry
08	ACH Credit Entry	09	ACH Debit Entry
10	ACH Credit Entry	11	ACH Debit Entry
12	ACH Credit Entry	13	ACH Debit Entry
14	ACH Credit Entry	15	ACH Debit Entry
16	ACH Credit Entry	17	ACH Debit Entry
18	ACH Credit Entry	19	ACH Debit Entry
20	ACH Credit Entry	21	ACH Debit Entry
22	ACH Credit Entry	23	ACH Debit Entry
24	ACH Credit Entry	25	ACH Debit Entry
26	ACH Credit Entry	27	ACH Debit Entry
28	ACH Credit Entry	29	ACH Debit Entry
30	ACH Credit Entry	31	ACH Debit Entry
32	ACH Credit Entry	33	ACH Debit Entry
34	ACH Credit Entry	35	ACH Debit Entry
36	ACH Credit Entry	37	ACH Debit Entry
38	ACH Credit Entry	39	ACH Debit Entry
40	ACH Credit Entry	41	ACH Debit Entry
42	ACH Credit Entry	43	ACH Debit Entry
44	ACH Credit Entry	45	ACH Debit Entry
46	ACH Credit Entry	47	ACH Debit Entry
48	ACH Credit Entry	49	ACH Debit Entry
50	ACH Credit Entry	51	ACH Debit Entry
52	ACH Credit Entry	53	ACH Debit Entry
54	ACH Credit Entry	55	ACH Debit Entry
56	ACH Credit Entry	57	ACH Debit Entry
58	ACH Credit Entry	59	ACH Debit Entry
60	ACH Credit Entry	61	ACH Debit Entry
62	ACH Credit Entry	63	ACH Debit Entry
64	ACH Credit Entry	65	ACH Debit Entry
66	ACH Credit Entry	67	ACH Debit Entry
68	ACH Credit Entry	69	ACH Debit Entry
70	ACH Credit Entry	71	ACH Debit Entry
72	ACH Credit Entry	73	ACH Debit Entry
74	ACH Credit Entry	75	ACH Debit Entry
76	ACH Credit Entry	77	ACH Debit Entry
78	ACH Credit Entry	79	ACH Debit Entry
80	ACH Credit Entry	81	ACH Debit Entry
82	ACH Credit Entry	83	ACH Debit Entry
84	ACH Credit Entry	85	ACH Debit Entry
86	ACH Credit Entry	87	ACH Debit Entry
88	ACH Credit Entry	89	ACH Debit Entry
90	ACH Credit Entry	91	ACH Debit Entry
92	ACH Credit Entry	93	ACH Debit Entry
94	ACH Credit Entry	95	ACH Debit Entry
96	ACH Credit Entry	97	ACH Debit Entry
98	ACH Credit Entry	99	ACH Debit Entry

The automated collection of check deposits has radically changed daily procedures for your teller staff. Our [SunCapture Check Scanning](#) reference card guides your staff through the process of scanning check deposits, correcting errors, and balancing batches. New SunCapture users benefit most from the quick and easy instructions included on the colorful 2-page document.



Our Image Connect System is used daily by our member credit unions to access images of member share drafts, corporate share drafts, and check collection deposit items. The [Image Connect Quick Reference Card](#) uses system screen shots to demonstrate how to search for and print these images. Your back office and member service staff should keep this reference card nearby.

More reference cards and related documents are available for download from our [ACH News & Information](#) and [Check Processing Resource Center](#) web pages.